

Fiduciary and Care Management

Tom O'Brien, MPA Executive Director
Edward D. Gardner, CPA Finance Director

•Trusts •Guardianships •Care Coordination •Consultation

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CONTACTING GSS STAFF

Guardianship Services of Seattle staff are available by telephone or in person during regular office hours. GSS staff are on call and available 24 hours a day for emergencies. We check e-mail regularly. The list below gives telephone extension numbers and has links to e-mail for each staff person.

NAME	TITLE	PHONE	E-MAIL
Tom O'Brien	Executive Director	117	tomob@trustguard.org
Edward D. Gardner	Financial Director	121	edg@trustguard.org
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Robyn Bennett	Senior Property Manager		robynb@trustguard.org

Elizabeth Vidal	Property Manager	104	elizabethv@trustguard.org
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Sam Forselius	Property Manager	116	samf@trustguard.org
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Shannon Davis	Executive Assistant	109	shannond@trustguard.org
Ruth Bach	Administrative Assistant	123	ruthb@trustguard.org
Symphony Sanford	Office Manager	105	symphonys@trustguard.org

Voice Mail Directions

During office hours, if the person you are calling is not available, you will be routed to that person's voice mail. Press "8" on your dial to skip the recorded greeting. If your call is urgent, you are routed to the wrong person, you want to leave a written message or you want to talk to a live person, press "0" on your dial. You will be routed back to the receptionist.

After hours, you can call in to leave a message. Above is a list of staff extensions, press the extension number to leave your message on the staff person's voice mail. You can also leave a message in what we call the "general mailbox," and it will be given to the person the next morning. Sometimes callers during regular hours are answered by the recording. This is usually because of an unusually large number of calls at that moment. You can either leave a message or wait a few minutes and call back.